



भारतीय फ़िल्म और टेलीविज़न संस्थान, पुणे
FILM AND TELEVISION INSTITUTE OF INDIA, PUNE
An autonomous Institute under the
Ministry of Information and Broadcasting, Govt. of India



Walk-in-Interview for empanelment of the following posts on contract basis

Sr. No.	Name of the Position	Consolidated ** Emoluments Per Month	Total	No. of Vacancies				Upper Age Limit
				Open	OBC - NCL	SC	ST	
1.	Professor (Art Direction & Production Design)	₹87984/-	01	01				65 years
2.	Professor (Acting)	₹87984/-	01	01				65 years
3.	Professor (Screenplay Writing)	₹87984/-	01	01				65 years
4.	Associate Professor (Sound)	₹76696/-	01	01				65 years
5.	Associate Professor (Direction)	₹76696/-	01				01*	65 years
6.	Digital Colourist	₹76696/-	01	01				65 years
7.	Advisor (Outreach Management)	₹76696/-	01	01				65 years
8.	Assistant Professor (Sound)	₹64864/-	01	01				65 years
9.	Controller of Production	₹64864/-	01	01				65 years
10.	Security Officer	₹64864/-	01	01				50 years
11.	Demonstrator (Sound)	₹30827/-	01	01				40 years

* - Open Category candidates may also apply against these reserved posts. Although, preference would be given to the respective reserved category candidates, but in case no reserved category candidate applies against respective reserved posts or is not found eligible / suitable for that post, General candidates would be considered / empanelled against the respective reserved post only for **one year** and then the post will be re-advertised again for the said category.

** - FTII also provides accommodation to faculty members on contract subject to availability. If accommodation is provided, applicable charges shall be deducted per month from consolidated emoluments.

Walk – in – Interviews are scheduled on 13/10/2018 from 11.00 am to 4.00 pm

Venue : Conference Hall, Film and Television Institute of India, Law College Road, Pune – 411 004.

Note: Interested and eligible candidates may report for document verification from **8.30 to 10.30 am on 13/10/2018** at the Conference Hall, FTII, along with filled up application form, self attested copies of testimonials, all **ORIGINAL DOCUMENTS / CERTIFICATES** and Demand Draft of **Rs. 500/- (Non-refundable)** drawn only on any Nationalized Bank in favour of Accounts Officer, FTII, payable at Pune. Candidates can download the required application form and other details from www.ftiindia.com .

FTII strives to have a workforce which reflects gender balance. Women candidates are encouraged to apply.

No TA/DA is admissible to any candidate inclusive of SC/ST candidates.

Candidates not selected cannot apply for the same position for the next 06 months.

Phone: 020 – 25580014

REGISTRAR

TERMS AND CONDITIONS

1. Duration : appointment will be made for a period of 2 (1+1) years.

2. Qualifications and Experience :-

I) Professor :-

a) Essential

Degree of a recognized University;

Degree or Diploma or equivalent in Concerned subject from a recognized University or Institution;

At least 6 years' professional experience including teaching in an organization or institution of repute.

OR

Master's Degree of a recognized University;

At least 8 years professional experience including teaching in an organization or institution of repute.

OR

Degree of a recognized University or equivalent;

At least 10 years professional experience including teaching in an organization or institution of repute.

Candidates are required to produce evidence of professional work done.

b) Desirable

Good knowledge of Film and TV medium in India and abroad.

II) Associate Professor :-

a) Essential

Degree of a recognized University;

Degree or Diploma or equivalent in concerned subject from a recognized University or Institution;

At least 4 years' professional experience of teaching in concerned subject in an institution or organization of repute.

OR

Master's Degree of a recognized University or equivalent;

At least 6 years' professional experience in concerned subject including experience of teaching in an institution or organization of repute.

OR

Degree of a recognized University or equivalent

At least 8 years' professional experience in concerned subject including experience of teaching in an institution or organization of repute.

Candidates are required to produce evidence of professional work done.

b) Desirable

Teaching experience

Good knowledge of Indian and International Cinema.

III) Assistant Professor :-

a) Essential

Degree of a recognized University;

Degree or Diploma or equivalent in concerned subject from a recognized University or Institution;

At least 2 years' professional experience including teaching in concerned subject in an organization or institution of repute.

OR

Master's Degree of a recognized University;

At least 4 years' professional experience including teaching in concerned subject in an organization or institution of repute.

OR

Degree of a recognized University or equivalent;

At least 5 years' professional experience including teaching in concerned subject in an organization or institution of repute.

b) Desirable

Good knowledge of Film & TV medium in India and abroad.

IV) Digital Colourist :-

a) Essential

3 years Degree / Diploma in Film making / Mass Communication with specialization in Film Making from an Institution of repute & a minimum of 2 years working experience on DaVinci Resolve based systems.

IV) Advisor Outreach Management :-

a) Essential

'MBA' OR 'Masters Degree or equivalent' in Film studies / Mass communication / Communication / Journalism OR Diploma from 'FTII / SRFTI or equivalent' with 05 years of experience in the field of outreach / International Relations / Advocacy related to the job profile.

OR

'BBA' OR 'Degree or equivalent' in Film Studies / Mass Communication / Communication / Journalism and 01 year certificate course from 'FTII / SRFTI or equivalent' with 06 years of experience in the field of outreach / International Relations / Advocacy related to the job profile.

OR

'BBA' OR 'Degree or equivalent' in Film studies / Mass Communication / Communication / Journalism with 07 years experience in the field of outreach / International Relations/ Advocacy related to the job profile.

b) Desirable

- i) Strong verbal & written communication skills in English with pleasing personality.
- ii) Knowledge of Indian & International Cinema & TV broadcasting.

c) Job Profile

- i) Co-ordination and Liasoning with Film and TV Schools in India and Abroad.
- ii) Liasoning with National / International organizations / Institutions/ Industry Individuals.
- iii) Work related to exchange programs, exchange of teaching resources, co-production and research.
- iv) Liasoning with Central / State Govt. Offices, Corporate Offices, NGO's etc for all activities of the Institute.
- v) Assisting authorities in organizing events, seminars, workshops, film festivals, exhibitions, etc.
- vi) Student Placements.

V) Controller of Production :-

a) Essential

- i) Bachelor Degree from recognized university.

ii) Degree / Diploma in Film & TV Direction / Production Management from recognized University/Institute.

ii) Four years experience as Executive Producer/Line Producer/Controller of production in Film & TV Production.

OR

i) Minimum Seven years experience in the capacity of production manager, production Controller in Film & TV Production.

b) Desirable

i) Good knowledge of Film & Television Production methodology with excellent communication skill.

ii) Suitable Administrative experience.

The screening committee reserves the right to offer any other post to the applicant as per Institute's requirement.

VI) Security Officer :-

a) Essential

Should be a retired Army Officer at least of the rank of Major or equivalent rank in the Navy or Air Force with experience of Security work.

OR

A Graduate of a recognized University with at least 5 years' experience as a Supervisor in the Security Wing of a large Government establishment / Public Sector Undertaking or Industrial Security Force / Railway Protection Force or Police Force of State or Union Territories.

b) Desirable

Possession of light motor vehicle driving license and knowledge of typing.

VII) Demonstrator Sound :-

a) Essential

i) Diploma in Sound Recording & Sound Engineering from a recognized Institute, preferably from the Film & TV Institute of India or equivalent.

b) Desirable

i) One year experience in Sound Recording either in an independent capacity or at first assistant level.

ii) One year experience of repair, servicing and maintenance of electrical or electronic equipment in a Film Studio, Radio Manufacturing or Marketing organization of repute.

3. Emoluments and deductions :

Name of the post	Emoluments
Professor	Pay of ₹29500/- pm.* In (PB-3) ₹15600-39100 + ₹7600/- GP (Consolidated pay of ₹87984/- without accommodation & ₹79134/- with accommodation)
Associate Professor / Digital Colourist / Advisor Outreach Management	Pay of ₹25350/- pm.* In (PB-3) ₹15600-39100 + ₹6600/- GP (Consolidated pay of ₹76696/- without accommodation & ₹69091/- with accommodation)
Assistant Professor / Controller of Production / Security Officer	Pay of ₹21000/- pm.* In (PB-3) ₹15600-39100 + ₹5400/- GP (Consolidated pay of ₹64864/- without accommodation & ₹58564/- with accommodation)
Demonstrator	Pay of ₹9910/- pm.* In (PB-1) ₹5200-20200 + ₹2400/- GP (Consolidated pay of ₹30827/- without accommodation & ₹27854/- with accommodation)
* In addition to above he/she will also be entitled to draw Transport Allowance, HRA and Dearness Allowance as applicable to the regular employee from time to time.	

a) Services of superannuated teacher from FTII or any other Government organization, if hired, as Contract Faculty on contract then he / she will be paid emoluments per month as explained above provided such consolidated amount plus pension / PEG does not exceed last salary drawn.

b) The Institution will try to provide the said Contract Faculty a single room accommodation in the campus. In case the accommodation is not available, Contract Faculty will be paid HRA as per FTII rules. Accommodation can not be demanded as a matter of right. If accommodation is provided to the faculty he/she is not entitled for HRA and liable to pay rent.

c) There will not be any deductions / contributions towards Provident Fund or any other pensionary contributions from either side. No other administrative / financial benefits will be applicable to the said Contract Faculty. However, Income Tax, Professional Tax and any other Govt. Tax will be deducted as per rules.

4. Leave Rules :

The hired Contract Faculty would be entitled for 2 & ½ days leave per completed month (30 days). However, such leave can be accumulated only up to the hired period and to be consumed within the said hired period. Thereafter, the said leave will lapse automatically. There will be no leave encashment for the said leave. This leave will be in addition to the gazetted holidays, Saturday's and Sunday's.

(a) **General** : Leave cannot be claimed as a right. Discretion to refuse or revoke leave is reserved with the Director.

(b) **Sanctioning Authority** : The sanctioning authority for granting the leave will be the Director / Dean but only on the recommendation of the concerned head of the department.

(c) Vacations : The said Contract faculty will not be entitled for any vacation.

5. Termination of contract under misconduct or unauthorized absence :

a) In case of misconduct or inefficiency or any complaints or breach of any rules and regulation as are applicable to the permanent FTII employees, Director is empowered to terminate the services of said Contract Faculty without any notice.

b) The Contract faculty may have to give prior notice of one month to the Director, in case he terminates the contract with the FTII.

c) Hiring the services of contract faculty may be terminated at any time by giving 30 days notice in writing or one month salary in lieu of notice.

d) The said Contract faculty at the time of joining duties may have to furnish a self declaration stating that he/she is/was not involved in any criminal, antisocial, anti-national, illegal activity and that no existing court or police case is against him/her.

Any falsification of information of relevant eligibility condition/qualification or personal information would lead to disqualification for appointment.

6. The candidates not selected in this round of interview need not apply for the same position over the next 06 months.

NOTE :-

The application should be accompanied by a crossed Demand Draft of ₹500/- (₹ Five Hundred Only) **(Non-refundable) for each post**, drawn only on any Nationalized Bank in favour of Accounts Officer, Film and Television Institute of India, Pune, payable at PUNE. Remittance in cash, postal orders or Cheques will not be accepted. **Applications received without DD will not be considered.**

No Transport allowance will be paid for attending the interview.

Applications in the **prescribed proforma (Annexure-I)** along-with all the supporting documents must be submitted at the time of document verification failing which the candidature of candidate would be cancelled.

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6.	Experience (Give in chronological order details of your employment) :		
	Full address of the office, Firm or Institution	Post Held	To
7.	Experience in any aspects of Film and TV production & craft		
	Full address of the office, Firm or Institution	Post Held	To
8.	Particulars of copies of attested documents attached	(a) Age Proof (b) Educational Qualification / experience proof (c) Other additional documents as per requirement of the post, if any. (d) etc. (e)	
9.	Application Fee Details :		
	Amount of DD	Number & Date of DD	Name of the Issuing Bank
	₹500/-		
10.	E-mail ID -		
	Phone No. -		

Date : / /2018

(Signature of the candidate)